

# Cuckoo's Nest Association

## Board of Directors Meeting Minutes

### March 05, 2016

Meeting called to order by Lorenda Ward at 9:02am.

BOD members in attendance: Lorenda Ward (Pres), Stephanie Brown, Dutch Zuidema, John Decker (Sec), Wayne Turner, Eddie Owens, John Blair (VP)

No additional community members were present.

- Treasurer's report provided by Eddie
  - Reviewed February

Action items: No new items

- Common Area report provided by Team Lead
  - Discussion of Spring CleanUp (April 16) and proposed activities
    - 3 hours instead of 2 (9:00am to 12:00pm)
    - 15 yards of mulch
    - Review and replacement of dock boards as required
    - General trash & debris pick up
    - Other items as team identifies and number of volunteers permit
    - CA Team will post sign in advance of cleanup date (approx. 3 weeks ahead of sched date)
  - Agreed to move April BOD meeting to 8:00am on morning of Spring CleanUp at CA #2

Action Items: Eddie to try to identify a volunteer with a front end loader to assist with mulch distribution. Naomi to post update to website regarding change for April meeting date to April 16 with a rain date of April 23<sup>rd</sup>.

## Old Business

- Review Action Items (Completed listed below)
  - John D edited developer letter and resubmitted to BOD for review
  - Naomi collected membership forms and dues invoices and submitted to mailing service.
  - John D edited and supplied new membership form to Naomi for distribution
  - John B & Lorenda completed spring letter and distributed for review

## New Action Items assigned:

- Lorenda to sign and send letter to developer on behalf of CNA
  - Lorenda will edit Spring letter and send to Naomi by March 8<sup>th</sup>
  - Naomi to work with mailing service to have letter distributed by March 15<sup>th</sup>
  - Lorenda to make backup of archived CNA documents on USB drive.
- Discussion of driveway bids was continued. Agreed that bids needed refreshing so actual cost for 2016 can be discussed. Also will discuss proposed time frame of second week of May with vendors. Depending on cost, some work may need to be deferred to 2017 or additional monies will need to be approved outside of current budget. Will be reviewed at April meeting for final decision.

Action Items: Dutch to reach out to vendors who supplied bids in late 2015 and ask for refresh and confirm work time frames.

## New Business

- Review President's Spring letter.
  - Draft of letter presented and reviewed
  - Discussion about which directors were up for election so info could be included in Spring letter

Action: None at this time

- Discussion of Welcome letters
  - Need to identify a way to make sure new members receive gate combo and other community info in a timely fashion

Action Items: Stephanie to work with Naomi to identify a process that notifies all Directors of new members and their current information

Meeting adjourned at 10:03am